

Congregational Meeting – June 26, 2022

10:10 AM – Founders' Hall

AGENDA

Call to Order and Welcome – Carrie Leonard

Opening Prayer – Pastor Julie

Mission Statement of Ascension Lutheran Church

We are called to create opportunities for all people to become devoted followers of Christ.

Motto: *Invite-Grow-Serve*

Presentation and Approval of Agenda – Carrie Leonard

Approval of the Minutes from September 21, 2021 – Carrie Leonard

Recognition of Leaders 2021/2022 – Carrie Leonard

Election of Candidates – Pastor Tim

Vote

Presentation of Church Budget – Mike Marvin

Vote

Old Business

- Lot Sale Update

New Business

- ...

Presentation of Vision for Ministry 2022/2023 – Pastor Tim

Closing Prayer – Ed Klodt

Adjournment – Carrie Leonard

Ascension Lutheran Church, School and Foundation

Annual Meeting

Sunday, September 26th, 2021 – 10:10 am

CALL TO ORDER - Congregational President – Carrie Leonard

The meeting was called to order at 10:10 AM by Carrie Leonard who reviewed the purpose of meeting. The September meeting follows approximately 120 days after the annual meeting of the congregation to ratify the budget.

MISSION STATEMENT OF ASCENSION LUTHERAN CHURCH was repeated by attendees.

We are called to create opportunities for all people to become devoted followers of Christ.

MOTTO: Invite — Grow — Serve was repeated by attendees.

OPENING DEVOTION – Pastor Steve Herder.

Pr Herder read verses from Psalm 86. “Teach us your way, O Lord. Give thanks with our whole heart.”

APPROVAL OF AGENDA – Carrie Leonard

A motion was made, seconded and passed unanimously to approve the agenda.

APPROVAL OF MINUTES from June 27, 2021

A motion was made, seconded and passed unanimously to approve the minutes from the June, 27, 2021 annual meeting.

PRESENTATION OF ANNUAL REPORT – Carrie Leonard

The annual report was made available to the congregation via the website, sent electronically in the newsletter and in printed copy form prior to the meeting.

Words of thanks were given to the pastoral staff, administrative staff, facilities staff, ALS staff and ECC staff as well as members of Ascension for persevering through the past year with COVID 19 disruptions and protocols.

RATIFICATION OF ANNUAL BUDGETS – Mike Marvin

Escrow is in process on the lot that was sold. The delay in closing escrow is due to the City of Thousand Oaks and the County of Ventura requirements and procedures. Thanks to the team for keeping pressure on both offices in order to complete the escrow process.

There are no material items that will affect the budgets that were presented and approved in June.

A motion was made, seconded and passed unanimously to ratify the budget.

AUDIT REPORT – Mike Marvin

The Audit report is not yet completed. The delay to the audit is due to working on the capitalization of new ECC. When it is complete, it will be available to review in church office.

ELECTION OF CHURCH COUNCIL SECRETARY

Motion: The Church Council moves to elect Louise Evenson to Council Secretary to fulfill the term being vacated by Jayna Anderson.

After asking for additional nominations from the floor, a motion was made, seconded and passed unanimously to waive the requirement of a paper vote for the position of council secretary.

A motion was made, seconded and passed unanimously to elect Louise Evenson as Council Secretary to fulfill the term vacated by Jayna Anderson.

STATE OF ONE ASCENSION – Pastor Tim Delkeskamp

Pastor Tim

...thanked the congregation for attending this meeting in person and via zoom;

...commended the annual report to the congregation which tells the story of our ministry in 2020 when we were required to pivot in major ways due to the pandemic;

...reminded the congregation that we are called to let God's light shine, as referenced in our baptismal service, "...so they may see your good works and glorify you Father who is in heaven."

...reviewed Ascension's two fold mission

...First, it is FOR THE CHURCH as we work together, with our God given talents experiencing the presence of God and how He works.

...Second, our mission is FOR OUR COMMUNITY/THE WORLD as we experienced in the ELCA's initiative "God's WORK, our HANDS". The church is needed now to tell the old, old story to new generations and use our light to lead others to God.

... reviewed Ascension's MISSION of ACTION to SUCCESS. It includes:

MAJOR ACTION # 1: More purposefully position Ascension School and the ECC as conduits for new church members.

Introduced ALC member and ECC director, Jenny McCoy.

MAJOR ACTION # 2: Establish generosity as a source of personal blessing and spiritual growth.

Referenced generosity calendar that presents a monthly challenge for generosity.

MAJOR ACTION# 3: Place a big bet on life groups as a pipeline to greater member engagement with the church.

Life groups help people carry each other's burdens with compassion.

MAJOR ACTION# 4: Elevate worship to become a central point of the Ascension experience in engaging all age groups.

Whether on line or in person, worship is a habit and spiritual discipline as well as a time of fellowship to energize us.

MAJOR ACTION# 5: Encourage all members to engage in personal daily devotions that involve scripture and prayer.

President Leonard

...thanked the hospitality team for refreshments and

...reminded people that Pr Chamie Delkeskamp would be providing a tour of the garden area following the meeting.

CLOSING PRAYER – Pastor Tim Delkeskamp

ADJOURNMENT

A motion was made, seconded and passed unanimously for adjournment of the meeting. The meeting adjourned at 10:41 AM with approximately 93 people in attendance.

Prepared by Louise Evenson, Church Council Secretary

Church Council



President Elect

Jeannette Ruggiero is currently the Nursing Home Administrator at Oakview Health Center which is across the street from Cal Lutheran (her alma mater) and previously worked in the field of Human Resources for 25 years. She has served on the music team for Ascension's 11am Contemporary Service for about 19 years and loves that opportunity to express her faith through praise and worship. She is married to Michael Ruggiero (27 years this fall) and has 3 children (Cameron, Chelsea, and Chandler). Cam serves as a Sound Tech at Ascension, Chelsea teaches Sunday School, and Chandler (who will be a junior at Northern Arizona University this fall) was very involved in Senior Luther League through high school. In her spare time Jeannette likes to go camping to unwind with friends and family in the great outdoors.



Secretary

Rachael Bowen has been a member of Ascension since 1985. She is married to Fred Bowen; they have two children. She has recently served as the secretary for the Worship Committee as well as the church council in the past. Rachael also plays in the Carillons Hand bell Choir and enjoys accompanying many of the children's choirs on piano.



Member at Large

Camryn Force is 23 years old and has been attending church at Ascension since 2016 when she began her freshman year at California Lutheran University. She knew about Ascension from the times her home church from San Diego would drive up to go to Six Flags and they would stay in the Dugout! Since graduating from Cal Lu in 2020, Camryn has stayed in Thousand Oaks and has continued to be an active member of Ascension and looks forward to continuing to serve Ascension as a council member.

School Board



President

Steve Smuck joined Ascension as a Church member in 1988 and married Susan Lundeen there in 1990. All three children have attended ALS: Rebecca, Lauren, and Zachary.

"Why do I serve? To be a good steward of the incredible resources we share at Ascension Church, the School and Foundation. Our family has benefited greatly from this community, and this is a small way of giving back to help ensure these resources are available for others as well."



President Elect

Scott Bean, and his wife, Sandra joined Ascension in 1999. Their two daughters, Sarah and Emily, attended Ascension from pre-school through 8th grade. Scott has served twice before on the school board. He is a small group leader and has volunteered in the small group ministry. While his kids are grown, he and Sandra have remained strong supporters of the school. He is a graduate of California Lutheran University and has a strong business background. Scott is an IT executive at Amgen where he has worked for the last 20 years. He believes Ascension's Early Childhood Center and elementary school are uniquely positioned in the Conejo Valley to grow and bring God's Word to new families, strengthening their faith, and the strengthening the church, school and foundation – One Ascension.



Member at Large

Nelly Nassar-Trumbo, PhD is a licensed Clinical Psychologist. She is the Director of Growing Minds- Camarillo location (a group practice) and she has her own private practice. She is also an assistant trainer at a psychotherapy training institute in Los Angeles. She is married to Steven Trumbo whose family has been part of the Ascension Church family since the 1990's. They have two children Brandon and Cameron. Brandon will be in Kindergarten at Ascension next year and Cameron is at the ECC (Bumblebees class). Nelly is originally from Lebanon and her hobbies include going to the beach, cooking and traveling.



Member at Large

Kyle Jones is a software developer living in Thousand Oaks. He is blessed to be the husband of Jessica Jones (his better half) and father to the best daughter ever, Stevie. Kyle likes to read, ride his bicycle, garden, woodwork, and speak poorly in French to the chagrin and delight of his wife and daughter, respectively.



Member at Large

Jocelyn Myers has been a member of the Ascension community since 2018, when her eldest daughter attended the 2's class at the Early Childhood Center. After moving to Thousand Oaks the same year, and growing the family to include a younger brother, her and her husband quickly learned that the foundation of their growing family needed roots in a local Christian community. Jocelyn was raised in the Catholic Church, attending Our Lady of Grace in Encino for elementary school, Louisville all-girls for high school, completing her confirmation at St. Mel in Woodland Hills, and continuing on to earn her Bachelor's in International Development Studies at UCLA, graduating with Magna Cum Laude and Phi Beta Kappa honors.

Her professional career has included a dynamic assortment of family businesses, ranging from cattle and farming, home construction and design, as well as commercial property management. Now with the family grown to include a third little, her most time consuming, and passionate endeavor, is her children. All three children were baptized with Pastor Tim's blessing this January 2022 at Ascension, and Jocelyn and her husband are committed, enthusiastic members of their new Christian family.



Member at Large

Anna Woodward joined Ascension shortly after moving to Thousand Oaks with her family in 2002. She has been married to Bob Woodward since 1993, and their children Kalin and Michael both graduated from Ascension Lutheran School. In addition to her roles of wife and mother, Anna runs a small business working as a tax professional in Westlake Village.

She has served the Church and School in a variety of capacities over the years and appreciates the opportunity to continue serving the Ascension community. Anna enjoys reading, gardening, hiking and enjoying the blessings of the outdoors and the community around her.

Foundation



Member at Large

Doug Morrow and his wife, Linda joined Ascension after moving to Thousand Oaks in 1988. Doug is employed as a mechanical engineer by Raytheon in El Segundo CA. Doug and Linda have two sons Kevin and Chris, who were both baptized and confirmed at Ascension. Both boys completed their Eagle Scout projects at Ascension.

As a member of the congregation, Doug serves as usher, communion assistant, attends the Thursday evening men's bible study and is on the board of trustees of the Ascension Lutheran church foundation. Doug and his boys have also made several trips to Mexico when the youth went to build homes as a service project.



Member at Large

Don Weeks has been a member at Ascension for over 40 years. During that time he has been a lead usher for over 25 years, a Sunday School teacher for nearly a decade, on numerous youth group trips to Mexico (several as the Construction Superintendent). His three grown sons were all baptized and confirmed at Ascension. Don lives in Newbury Park with his wife Vicki, who has been an active Sunday School teacher and Confirmation leader for many years.



Member at Large

Kris Swavelly, and husband Pete we became members of Ascension in 1973 as newlyweds. "Both of our boys were baptized and confirmed at Ascension, enjoying Monday night Bible Studies, Luther League, and summer tours. Now, as empty nesters Ascension has become even more dear to us. I have had the honor of serving as a Stephen Minister, Sunday School teacher, Altar Guild, Communion Assistant, Life Group member and currently serve as a trustee for the Ascension Lutheran Church Foundation. Working with the Scholarship and Grants Committee I find purpose and joy in being able to help worthy recipients here at Ascension, in our community and beyond."

Church Committee Leaders



**Community
Concerns Chair**

Chris Clark has been attending Ascension Lutheran Church for the past 16 years, since her oldest granddaughter was baptized. She has volunteered the past four years at Ascension with Project Response; Food Pantry, Friday evening dinners for the homeless and a favorite participating in the Hanging of the Greens decorating team. Chris has also assisted in leading the Community Concerns Committee for the past two years. She has 3 daughters and 4 grandchildren who are part of the Ascension Lutheran community also. Retired from the nonprofit world of the Child and Adult Care Food Program (CACFP) after 25 years. Served in many different capacities including advocacy, Director of Training and the Roundtable Conference Chair for 3 years. She remains on a couple of CACFP Boards that includes T&L Foundation for Child Care Information. Chris is currently living in Moorpark and is an active member in the Rotary Club of Westlake Village. Participates in the Down Syndrome Associations of Los Angeles and Ventura and all of her grandchildren's activities.



Outreach

Tim Schneider has been a member of Ascension for 23 years and attends the 11:00 am service. He regularly serves as a communion assistant and usher when needed. He has served on the Alpha team, Men's Ministry Team, has been a Life group member for 12 years and is actively involved with the Channel Islands Walk to Emmaus Community. I look forward to welcoming visitors to our church



Joy of Giving

Karsten Lundring is retired from a 56-year career with Thrivent Financial as Managing Partner. He started his career, while a student at CLU, and that was the same time he and wife Kirsten started attending Ascension. He has been an active member, singing in the choir, and attending the Tuesday, 6:30 am Men's Bible Study group for many years. He has served on several committees over the years, and was on the founding board, which began the church's Foundation. He also serves as a Confirmation Mentor.



**Youth Committee
Chair**

Jamie Alvarez has been a member of Ascension Lutheran for many years. Her boys, Christopher (16) and Alexander (13) are active in confirmation and high school youth group. She has been teaching for 23 years with the Pleasant Valley School District and has taught multiple grade levels. Jamie is currently teaching Kindergarten. Jamie loves to run half marathons, road trip adventures with her boys, and relaxing at the beach.

Greetings!

"We will work with each other, we will work side by side"

Those words from "They Will Know We Are Christians" are exemplified in my report to you. The faith and investment by the congregation, the school and ECC families, and the hard work of all of the combined staff of One Ascension are clearly present in the both the results in our current year, and the projections for the upcoming year.

I am pleased to provide the following items to you for pre-meeting review:

- Ascension Lutheran Church '23 Budget and '22 Year-to-date Projection
- Consolidated view of the Church and combined TK6/ECC for '23
- Consolidated view of the Church and combined TK6/ECC for '22
- Ascension Lutheran Church Foundation '23 Budget
- Lot Sale / Mission Possible '23 Budget

I look forward to seeing you all at the June 26th Congregational Meeting. In the interim, please feel free to call me at 805-340-1501 or email me at mike.marvin@yahoo.com if I may answer questions or provide clarification prior to the meeting.

Blessings,

Mike Marvin

Ascension Lutheran Church treasurer

Ascension Lutheran Church
 Budget Summary
 Fiscal Year July 1 - June 30

	Church '22 - '23 Budget	Church '21 - '22 Budget	Church '21 - '22 Projected	Church '21 - '22 Variance	Church '23 vs '22 Budget Change
Revenues:					
Offerings (Church)	1,401,175	1,367,000	1,328,877	(38,123)	34,175
Other Revenues	A) 13,500	118,085	14,872	(103,213)	(104,585)
Total Revenues:	<u>1,414,675</u>	<u>1,485,085</u>	<u>1,343,749</u>	<u>(141,336)</u>	<u>(70,410)</u>
Expenditures:					
Salaries & Benefits	1,081,712	1,040,902	971,081	69,821	40,810
Allocated Staff Expenses	B) (147,450)	(72,502)	(77,250)	4,748	(74,947)
Benevolences	61,264	59,464	59,525	(61)	1,800
Programs / Committees	65,781	62,181	51,491	10,690	3,600
Administrative Expenses	96,660	92,911	92,467	444	3,749
Property Maintenance	105,902	118,902	81,762	37,140	(13,000)
Utilities & Insurance	66,406	49,406	68,442	(19,036)	17,000
Operating Expenditures	<u>1,330,276</u>	<u>1,351,264</u>	<u>1,247,519</u>	<u>103,745</u>	<u>(20,988)</u>
Debt Service	99,684	99,846	99,675	171	(162)
Total Expenditures	<u>1,429,960</u>	<u>1,451,110</u>	<u>1,347,194</u>	<u>103,916</u>	<u>(21,150)</u>
Operating Surplus / (Deficit)	<u>(15,285)</u>	<u>33,975</u>	<u>(3,445)</u>	<u>(37,420)</u>	<u>(49,260)</u>

A) '22 Budget assumed \$107k of payback to the Church for interest paid on the ECC building loan from '20 - '21. Under revenue guidelines, those dollars are not recorded as revenue, but instead as "cash owed". The ECC fully retired the amount owed in May of 2022 with a \$73k cash transfer to the Church, as the remaining \$34k was capitalized as part of the ECC construction costs.

B) Shared costs to the School and ECC for maintenance and finance staff paid by Church.

Ascension Lutheran Church and School
 Budget Summary
 Fiscal Year July 1, 2022 - June 30, 2023

	Church	TK6 & ECC	Total
Revenues:			
Offerings (Church) / Tuition (ALS-ECC)	1,401,175	3,728,028	5,129,203
School Fundraising	-	115,000	115,000
Other Revenues	13,500	39,000	52,500
Total Revenues:	1,414,675	3,882,028	5,296,703
Expenditures:			
Salaries & Benefits	1,081,712	2,917,128	3,998,840
Allocated Staff Expenses	(147,450)	147,450	-
Benevolences / Programs & Committees	127,045	-	127,045
Administrative Expenses	96,660	254,461	351,121
Property Maintenance/ Utilities & Insurance	172,308	335,897	508,206
Operating Expenditures	1,330,276	3,654,935	4,985,211
Debt Service (Church / ECC Mortgages)	99,684	163,440	263,124
Total Expenditures	1,429,960	3,818,375	5,248,335
Operating Surplus / (Deficit)	(15,285)	63,653	48,368

Ascension Lutheran Church and School
 Budget Summary
 Fiscal Year July 1, 2021 - June 30, 2022

	Church	TK6 & ECC	Total
Revenues:			
Offerings (Church) / Tuition (ALS-ECC)	1,328,877	3,460,181	4,789,059
School Fundraising	-	131,703	131,703
Other Revenues	14,872	56,445	71,317
Total Revenues:	1,343,749	3,648,330	4,992,079
Expenditures:			
Salaries & Benefits	971,081	2,590,460	3,561,541
Allocated Staff Expenses	(77,250)	77,250	-
Benevolences / Programs & Committees	111,016	-	111,016
Administrative Expenses	92,467	230,344	322,812
Property Maintenance/ Utilities & Insurance	150,205	284,552	434,757
Operating Expenditures	1,247,519	3,182,607	4,430,126
Debt Service (Church / ECC Mortgages)	A) 99,675	228,452	328,127
Total Expenditures	1,347,194	3,411,059	4,758,253
Operating Surplus / (Deficit)	(3,445)	237,271	233,826

A) TK6 & ECC includes \$73k of interest paid back to Church

Ascension Lutheran Church Foundation

Fiscal Year 6/30/2023 Budget

Updated May 23, 2022

	FYE YE estimate 6/30/2022	FYE Budget Proposal 6/30/2023
Support and Revenues		
Dividends, Interest, realized/unrealized Gain (Loss) on Investments	(150,000)	-
Contributions	24,500	25,000
Total Support and Revenues	(125,500)	25,000
Expenses		
Grants and Scholarships	(56,980)	(75,000)
Administrative Expenses	(6,701)	(11,300)
Total Expenses	(63,681)	(86,300)
Increase (Decrease) in Net Assets	(189,181)	(61,300)
Beginning Net Assets	1,625,620	1,436,439
Ending Net Assets	1,436,439	1,375,139

NOTES:

- FYE 2023 notes - Dividends, interest, gain/loss on investments estimated at 0% return
- contributions estimated at prior year averages
- grants & scholarships continue guided by 5 Year Return on Assets
- Admin expense is ALC admin support \$6000, portion audit \$2300, & \$3000 for marketing budget

Mission Possible
 Budget Summary
 Fiscal Year July 1 - June 30

MP
 '22 - '23
 Budget

Mission Possible Anticipated Fund Balance at June 30th, 2022 126,232

Estimated Open Costs:

Interest (6 months thru Dec '22)	25,619
Plans & Permits	15,000
Sewer line move	50,000
Loan Extension	500
Other Expenses	2,500
Reserve	15,000

Totals	108,619
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MP Projected remaining cash before open pledge receipts	17,613
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Remaining Open Pledges	314,184
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Anticipated Lot Sale Proceeds (Gross)	1,300,000
Remaining Short Term Note Balance 6/30/22	1,219,968

Activity in '21 - '22

Beginning Short Term Note Balance 7/1/2021	1,719,968
Principal paid '21 - '22	500,000
Remaining Short Term Note Balance 6/30/22	1,219,968

Interest paid '21 - '22 (projected)	61,068
Plans & Permits '21 - '22	19,016
Other Expenses	233

Update on Ascension's Land Sale

Last year the congregation approved the sale of a small parcel of land to help reduce the debt incurred by the building of our new Early Childhood Center. That sale was expected to close by the end of 2021.

As the sale progressed, the City of Thousand Oaks noted that the sewer line serving the ECC ran under the sale property, which is a violation of city code. The city is requiring that the sewer line be moved so that it runs from the ECC to Erbes Road completely on Ascension property.

This unexpected change has delayed the land sale. That sale is now expected to be completed in December or January. The buyer has indicated that he is willing to wait while we make this necessary change. He is still interested in purchasing the property.

Making this change requires that the review, approval and permit process with the city be restarted. Completion of that process is expected by the end of July. We are pressing to make that happen by July 31 because we hope to reroute the sewer in August when the ECC is closed for summer break.

Thank you to those who continue to faithfully steward this project, especially Bob Woodward and Creighton Van Horn.

We will continue to update members of the congregation as the land sale progresses.