

Ascension Lutheran Church Position Description

Updated August 2022

Position Title: Children, Youth, and Family Program Leader
Reports To: Children, Youth, and Family Pastor

Summary

This is a part-time, 10-15 hour per week position, leading Children, Youth, and Family (CYF) programming, working throughout the school year. The position requires an active faith life, experience working with children, and excellent people skills.

Responsibilities

- ❑ Plan and lead faith-based programming 1st-3rd grade and 4th-6th grade on alternating weeks.
- ❑ Lead 45 minutes of 8th grade confirmation with provided curriculum each week.
- ❑ Coordinate and manage Sunday School on Sunday mornings.
- ❑ Plan and lead a monthly children's message in worship.
- ❑ Organize a Children's Christmas Program (may be virtual or in-person).
- ❑ Assist the CYF team as needed, such as by attending Baby Book Group, Park Playdates, etc.
- ❑ As time permits, build relationships with Ascension Early Childhood Center (ECC) and TK-6th grade families and students; collaborate with CYF Pastor in building programming for them. Attend ECC and TK-6 events.
- ❑ If preferred, a person in this position could continue to work 10-15 hours per week over the summer and assist with Vacation Bible School.

Qualifications

- ❑ Demonstrated ability to lead faith-based, fun programming.
- ❑ Has experience working with children, and enjoys working with them.
- ❑ Active, demonstrated faith.
- ❑ Ability to receive and adapt to feedback; teachable.
- ❑ Strong interpersonal, and communication skills.
- ❑ Excellent organizational and time management skills.
- ❑ Shows initiative as well as follow-through.
- ❑ Ability to work independently; team player who will work toward our common goal.
- ❑ Familiarity with Lutheran theology, or willingness to learn.
- ❑ Christian camp experience a plus.
- ❑ Proficient with a personal computer and software programs.

Work Environment

The CYF Program Leader will often work in a typical office environment, utilizing a personal computer and normal office equipment to perform the necessary job duties. A significant portion of this person's time will be spent leading CYF events.

Ascension's Philosophy of Children, Youth, and Family Ministries

The CYF Pastor's vision for ministry is fundamentally collaborative and team-based. The vision has a few key principles, including: equipping families to do faith together, worship, practicing faith, making the church a safe place, and developing significant intergenerational relationships.

To Apply

Please email your resume to pastorjulie@alcto.org.